

Pine Hill Fire District #1
Regular Meeting Minutes
July 11, 2024

MEETING CALLED TO ORDER: Meeting was called to order by Chairman Waddington at 7:31 P.M. Chairman Waddington led the salute to the flag and read a statement regarding the Open Public Meetings Act.

ROLL CALL: Commissioner Hagarty – not present, Commissioner Hassett – present, Commissioner Harris – present, Commissioner Wakeley – present, Commissioner Waddington – present.

OTHER OFFICIALS PRESENT: Battalion Chief Pizzo, Captain Duvall, Solicitor Carlamere

MINUTES: Chairman Waddington asked if there were any questions regarding the regular and workshop session minutes for the meeting held on June 6, 2024. There were none. A motion to approve both sets of minutes was made by Commissioner Hassett and seconded by Commissioner Wakeley. Motion passed with three yes votes. Chairman Waddington abstained.

COMMUNICATIONS LIST: Chairman Waddington explained the following communications listed on the agenda.

- Affidavit of publication in the Courier Post for Nominations in the November election

OLD BUSINESS: Chairman Waddington asked for committee chair reports:

- **Fire Equipment and Apparatus Liaison:** Commissioner Hassett asked Battalion Chief Pizzo for an update. Battalion Chief Pizzo said that all the trucks have received their yearly preventative maintenance along with the generators. Some batteries had to be replaced. All the work was done at GTPW. The Battalion Chief's vehicle had four new tires installed. Commissioner Wakeley said that he thought the PM's were done in September. Battalion Chief Pizzo said that they were done earlier this year due to necessity.
- **Community Relations Liaison:** Commissioner Harris asked Battalion Chief Pizzo for an update. Battalion Chief Pizzo said that the fire department has attended events such as a baseball tournament, the graduation ceremony for Overbrook High School, an event at Hope Chapel, handed out fire hats to the kids at Chalet Apartments, attended an event and hosed down the kids, and an event at White House Ministry. Commissioner Wakeley asked when National Night Out is scheduled. Battalion Chief Pizzo said August 6th. Commissioner Harris said that the Chiefs and the fire department always do a great job.
- **Information Technology and Equipment Commissioner:** Chairman Waddington said that two new computers have been installed and one of the old computers was donated to the fire department for use by their volunteer officers. The other old computer will be placed in storage in case a computer goes down.

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Battalion Chief Pizzo informed the commissioners that Chief Dukes' old laptop computer is now being used for training purposes.

- **Insurance Fund Commissioner:** Chairman Waddington said that he was informed by Administrator Campanella that the fire district is in compliance with the first two tiers of the JIF's cybersecurity plan. We may not be able to comply with the final tier because of the cost involved.
- **Fire Prevention Commissioner:** Commissioner Harris asked Battalion Chief Pizzo when the open house is scheduled for fire prevention week in October. Battalion Chief Pizzo said October 6th.

NEW BUSINESS: Chairman Waddington asked if there were any questions regarding the resolutions listed on the agenda. There were none.

○ **Resolution 24-19: Approval and Payment of Bills**

- A motion to approve resolution 24-19 was made by Commissioner Wakeley and seconded by Commissioner Hassett.

Roll Call Vote: Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes. Motion passed with four yes votes.

○ **Resolution 24-20: Removal from Inventory**

- A motion to approve resolution 24-20 was made by Commissioner Wakeley and seconded by Commissioner Hassett.

Roll Call Vote: Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes. Motion passed with four yes votes.

FIRE CHIEF'S REPORT: See attached report.

Battalion Chief Pizzo said that he wants to discuss the referendum. Per Commissioner Hassett's request he got some competing salaries. However, he requested salary information from the union's president and has not received a response. Battalion Chief Pizzo said that the chiefs are looking to hire four new firefighters. We will probably need to increase our tax rate by 8.5 cents. The average tax increase on the residents will be about \$12 per month. Battalion Chief Pizzo said that the chiefs are looking for four new firefighters, salary increases for the current firefighters, and salary increases for the officers. Chairman Waddington asked Battalion Chief Pizzo if he was going to provide a list of essential needs and not a wish list. Battalion Chief Pizzo said that the essential list is four new firefighters. There was a discussion. Battalion Chief Pizzo said that hiring four new firefighters will also increase expenses for PPE, uniforms, training, etc. Chairman Waddington scheduled the next workshop for August 1, 2024 at 5:30

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p.m. Battalion Chief Pizzo asked if the commissioners have any questions for him so that he can prepare for the workshop. Chairman Waddington said that he will send an email to the commissioners asking them for a list of their questions and then forward the questions to Battalion Chief Pizzo.

FIRE OFFICIAL'S REPORT: See attached report.

FIRE DISTRICT ADMINISTRATOR'S REPORT: See attached report.

Chairman Waddington asked if there were any questions regarding the reports presented. There were none. A motion to approve all reports presented was made by Commissioner Hassett and seconded by Commissioner Wakeley. Motion passed.

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Wakeley and seconded by Commissioner Harris. All were in favor. Motion passed.

There was no public participation.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Hassett and seconded by Commissioner Harris. All were in favor. Motion passed.

RESOLUTION 24-21: CLOSED SESSION: Chairman Waddington said that was a need to enter a closed session to discuss personnel issues.

- A motion to approve resolution 24-21 was made by Commissioner Wakeley and seconded by Commissioner Harris.

Roll Call Vote: Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes. Motion passed with four yes votes.

Meeting temporarily adjourned at 7:57 p.m.

MEETING CALLED BACK TO ORDER: Chairman Waddington called the meeting back to order at 8:30 p.m. and asked for a roll call. Commissioner Hagarty – not present, Commissioner Hassett – present, Commissioner Harris – present, Commissioner Wakeley – present, Commissioner Waddington – present.

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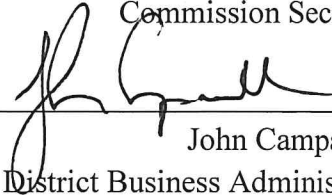
RESULTS OF CLOSED SESSION: Chairman Waddington said that no decisions were made in closed session.

ADJOURNMENT: Chairman Waddington asked if there were any other issues that needed to be addressed. There were none. A motion to adjourn was made by Commissioner Wakeley and seconded by Commissioner Hassett. All were in favor. Motion passed.

The meeting was adjourned at 8:31 p.m.



Christopher Harris
Commission Secretary



John Campanella
Fire District Business Administrator


LocaliQ
 New York/New Jersey
GANNETT

Agency:

John Campanella
 Pine Hill Fire District 1
 1109 Erial RD
 Pine Hill NJ 08021-7303
 Acct: 1122763

Client:

John Campanella
 Mrs. Hassett
 Pine Hill Fire District 1
 1109 Erial RD
 Pine Hill NJ 08021-7303
 Acct: 1122763

This is not an invoice

Order #	Advertisement / Description	Columns x Lines x Insertions	Rate per Lines	Cost
10329871	Pine Hill Fire District #1 NOTICE OF FIRE DISTRICT ANNUAL ELECTION FOR FIRE	1 x 160.00 x 1	\$0.43	\$98.80
Net Total Due:				\$98.80

Costs above include daily ad cost and any associated affidavit charges, where applicable

of Copies : _____
 1

PO #: _____

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS ORDER CONFIRMATION IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:


APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O.# _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS ORDER CONFIRMATION IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 07/02/2024

Signature: 

Federal ID #: 061032273
 Official Position: Clerk

Kindly return a copy of this order confirmation with your payment so that we can assure you proper credit.

Courier Post

Gannett New York-New Jersey LocaliQ
 PO Box 6312102, Cincinnati, OH 45263-1202

AFFIDAVIT OF PUBLICATION

Order Number : 10329871

STATE OF WISCONSIN
Brown County

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in State of New Jersey and Camden County, and of general circulation in Camden County, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

07/02/2024

[Handwritten signature]

Legal Clerk

[Handwritten signature]
Notary Public State of Wisconsin County of Brown

5.15.27

My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

Pine Hill Fire District #1

**NOTICE OF FIRE DISTRICT
ANNUAL ELECTION FOR FIRE
COMMISSIONER OF FIRE DISTRICT
NO. 1 IN THE BOROUGH OF PINE
HILL, COUNTY OF CAMDEN**

NOTICE is hereby given that the Borough of Pine Hill Fire District Election, Fire District #1, will be held during the General Election on Tuesday, November 5, 2024, between the hours of 6:00 a.m. and 8:00 p.m.

The legal voters of said fire district will be asked to elect two (2) Commissioners to the Board of Fire Commissioners for a three (3) year term. To be eligible, candidates must be a qualified resident within the boundaries and limits of the Borough of Pine Hill.

Voting shall take place at the voters' respective General Election Polling Places within the Borough of Pine Hill, or by mail. Contact the County Clerk's Office with questions about the election procedure.

Candidate petitions for Fire Commissioner are now available and can be obtained by contacting the Camden County Office of the County Clerk, Election Division, 100 University Court, PO Box 218, Blackwood, NJ 08012. Petitions can also be found on the Camden County Clerk's website: www.camdencounty.com/service/online-and-elections/candidate-information/.

Additionally, candidate petitions can be obtained by contacting the Pine Hill Fire District #1 business administrator, in writing, at 1109 Erial Rd. Pine Hill, NJ 08021 or by email at icampanello@pinehillfiresdistrict.com. However, the completed petitions must be returned directly to the Camden County Clerk's office as directed on the petition.

Completed nominating petitions shall be filed with the Camden County Clerk's Office located at 100 University Court, Blackwood, NJ 08012, not later than 4:00 p.m. on Monday, July 29, 2024.

Dated: June 27, 2024

John Campanella
Business Administrator

Distrto de Bomberos de Pine Hill #1

**AVISO DE LA ELECCIÓN ANUAL
DEL DISTRITO DE BOMBEROS
PARA COMISIONADO DE
BOMBEROS DEL DISTRITO DE
BOMBEROS NO. 1 EN EL CONDADO
DE PINE HILL, CONDADO DE
CAMDEN**

Por la presente se NOTIFICA que la Elección del Distrito de Bomberos del Condado de Pine Hill, Distrito de Bomberos # 1, se llevará a cabo durante las Elecciones Generales el martes 5 de noviembre de 2024, entre las 6:00 a.m. y las 8:00 p.m.

A los votantes legales de dicho distrito de bomberos se les pedirá que elijan a dos (2) Comisionados para la Junta de Comisionados de Bomberos por un periodo de tres (3) años. Para ser elegibles, los candidatos deben ser residentes calificados dentro de los límites del municipio de Pine Hill.

La votación se llevará a cabo en los respectivos Lugares de Votación de las Elecciones Generales de los votantes dentro del Municipio de Pine Hill, o por correo. Póngase en contacto con la Oficina del Secretario del Condado si tiene preguntas sobre el procedimiento electoral.

Las peticiones de los candidatos para el Comisionado de Bomberos ya están disponibles y se pueden obtener comunicándose con la Oficina del Secretario del Condado de Camden, División de Elecciones, 100 University Court, PO Box 218, Blackwood, NJ 08012. Las peticiones también se pueden encontrar en el sitio web de la Secretaría del Condado de Camden: www.camdencounty.com/service/online-and-elections/candidate-information/.

Además, las peticiones de los candidatos se pueden obtener comunicándose con el

administrador de negocios del Distrito de Bomberos # 1 de Pine Hill, por escrito, en 1109 Erial Rd. Pine Hill, NJ 08021 o por correo electrónico a jcampanella@pinehillfiredistrict.com. Sin embargo, las peticiones completadas deben devolverse directamente a la oficina del Secretario del Condado de Camden como se indica en la petición.

Las peticiones de nominación completadas se presentarán en la Oficina del Secretario del Condado de Camden ubicada en 100 University Court, Blackwood, NJ 08012, a más tardar a las 4:00 p.m. del lunes 29 de julio de 2024.

Fecha: 27 de junio de 2024

John Campanella
Administrador de Empresas
7/2/2024 (\$68.80)

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
 #24-19

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designated the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims are hereby approved and shall be signed by (3) Commissioners to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: July 11, 2024

 Christopher Harris
 Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Hagarty						✓
Harris			✓			
Hassett		✓	✓			
Waddington			✓			
Wakeley	✓		✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held on July 11, 2024.

 John Campanella
 Business Administrator

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N
 Rcvd: N
 Bid: Y

Paid: N
 Held: N
 State: Y

Void: N
 Aprv: Y
 Other: Y
 Exempt: Y

First Enc Date Range: First to 12/31/24
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
24000001	01/03/24	DC001	DAVID F. CARLAMERE	SOLICITOR'S FEE	Open	450.00	0.00
24000179	06/06/24	TACTI010	TACTICAL PUBLIC SAFETY, LLC	G5 DUAL BAND PAGERS	Open	1,410.00	0.00
24000180	06/23/24	PHFD1	PINE HILL FIRE DEPT.	LEASE PAYMENT FOR JUL 2024	Open	8,166.67	0.00
24000181	06/23/24	STATE005	State of NJ Health Benefits	MEDICAL PREMIUMS FOR JUL 2024	Open	10,419.96	0.00
24000182	06/23/24	CASH1	PETTY CASH	DUTY CREW MEALS FOR AUG 2024	Open	1,200.00	0.00
24000183	06/23/24	TG001	TOWNSHIP OF GLOUCESTER	FUEL BILL FOR MAY 2024	Open	1,243.64	0.00
24000184	06/23/24	AIRGA005	AIRGAS USA, LLC	MONTHLY CYLINDER RENTAL	Open	32.30	0.00
24000185	06/23/24	JHART005	J. HARTE ASSOCIATES LLC	MONTHLY BILL FOR JULY 2024	Open	1,006.99	0.00
24000186	06/23/24	KYOCE010	KYOCERA DOCUMENT SOLUTIONS	60 MONTH COPIER LEASE	Open	87.62	0.00
24000187	06/23/24	AMAZO005	AMAZON CAPITAL SERVICES, INC.	SMOKE DETECTORS & WASHERS	Open	292.89	0.00
24000188	06/23/24	SUNRI005	Sunrise Systems, Inc	2024 RECORDSMINE/RIM MAINT.	Open	2,400.00	0.00
24000189	06/24/24	PRP01	WITMER PUBLIC SAFETY GROUP, INC	HALLIGAN TOOL 30"	Open	285.00	0.00
24000190	06/24/24	FSS01	FIRE & SAFETY SERVICE, LTD	SLIDE, 500#, 22" ALUMINUM	Open	1,832.83	0.00
24000191	06/24/24	DIVAL005	DIVAL SAFETY EQUIPMENT, INC	PPE LAUNDRY DETERGENT	Open	58.00	0.00
24000192	06/24/24	CCH01	CAMDEN COUNTY HERO SCHOLARSHIP	2024 MEMBERSHIP DUES	Open	100.00	0.00
24000193	06/24/24	CCC01	CAMDEN COUNTY COLLEGE	VEHICLE EXTRICATION I CLASS	Open	900.00	0.00
24000194	06/24/24	CCC01	CAMDEN COUNTY COLLEGE	UNDERSTANDING SMOKE & FIRE BEH	Open	50.00	0.00
24000195	06/24/24	PHG01	PINE HILL AUTO REPAIR	OIL CHANGE BRUSH TRUCK	Open	62.45	0.00
24000196	06/24/24	ALLGE005	ALL GEARED UP, LLC	TENX TACTICAL SHORTS	Open	839.86	0.00
24000197	06/25/24	AAC01	ALERT-ALL CORPORATION	CHILDREN'S FIRE HELMETS	Open	930.00	0.00
24000198	06/27/24	BTM001	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	Open	589.48	0.00
24000199	06/27/24	VCI01	VCI, INC.	LETTERING INSTALLATION PACKAGE	Open	240.38	0.00
24000200	06/27/24	VCI01	VCI, INC.	LETTERING INSTALLATION PACKAGE	Open	220.38	0.00
24000201	06/27/24	VCI01	VCI, INC.	36" VINYL MALTESE CROSS	Open	170.00	0.00
24000202	06/27/24	SALVA005	Salvatore Pizzo	REFRESHMENTS FOR TRAINING	Open	59.15	0.00
24000203	06/27/24	CAS01	CASA PAYROLL SERVICE, LLC	PAYROLL PROCESSING FOR JUNE	Open	346.50	0.00
24000204	07/01/24	ZOLLD005	ZOLL DATA SYSTEMS, INC.	EMS CHARTING FOR AUG 2024	Open	183.80	0.00
24000205	07/01/24	FIRSTDUE	LOCALITY MEDIA INC.	ANNUAL SOFTWARE RENEWAL	Open	2,205.00	0.00
24000206	07/01/24	AMAZO005	AMAZON CAPITAL SERVICES, INC.	CHALKBOARD BLACKBOART PAINT	Open	36.87	0.00
24000207	07/01/24	MES01	MUNICIPAL EMERGENCY SERVICES	2 WAY BALL VALVE	Open	615.00	0.00
24000208	07/01/24	VCI01	VCI, INC.	LETTERING OF LADDER TRUCK	Open	644.75	0.00
24000209	07/01/24	VCI01	VCI, INC.	LETTERING OF ENGINE TRUCK	Open	557.35	0.00
24000210	07/01/24	VCI01	VCI, INC.	LETTERING OF SQUAD TRUCK	Open	675.65	0.00
24000211	07/01/24	IMC01	INTERSTATE MOBILE CARE, INC.	PHYSICAL EXAMS	Open	1,335.00	0.00
24000212	07/02/24	ZOLLD005	ZOLL DATA SYSTEMS, INC.	EMS CHARTING FOR JUL 2024	Open	183.80	0.00
24000213	07/02/24	BOA00001	Bank of America	P-CARD CHARGES FOR JUNE 2024	Open	1,708.68	0.00
24000214	07/03/24	CCC01	CAMDEN COUNTY COLLEGE	ROPE RESCUE AWARENESS & OPERAT	Open	650.00	0.00
24000215	07/08/24	AMAZO005	AMAZON CAPITAL SERVICES, INC.	"C" BATTERIES	Open	51.67	0.00

Total Purchase Orders: 38 Total P.O. Line Items: 0 Total List Amount: 42,241.67 Total Void Amount: 0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL	4-GN	42,241.67	0.00	0.00	42,241.67
	Total of All Funds:	<u>42,241.67</u>	<u>0.00</u>	<u>0.00</u>	<u>42,241.67</u>

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 12726 to 12758
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
12726	07/11/24	AAC01 ALERT-ALL CORPORATION	930.00		1143
12727	07/11/24	AIRGA005 AIRGAS USA, LLC	32.30		1143
12728	07/11/24	ALLGE005 ALL GEARED UP, LLC	839.86		1143
12729	07/11/24	AMAZO005 AMAZON CAPITAL SERVICES, INC.	292.89		1143
12730	07/11/24	AMAZO005 AMAZON CAPITAL SERVICES, INC.	36.87		1143
12731	07/11/24	AMAZO005 AMAZON CAPITAL SERVICES, INC.	51.67		1143
12732	07/11/24	BOA00001 Bank of America	1,708.68		1143
12733	07/11/24	BTM001 BOUND TREE MEDICAL,LLC	589.48		1143
12734	07/11/24	CAS01 CASA PAYROLL SERVICE, LLC	346.50		1143
12735	07/11/24	CASH1 PETTY CASH	1,200.00		1143
12736	07/11/24	CCC01 CAMDEN COUNTY COLLEGE	900.00		1143
12737	07/11/24	CCC01 CAMDEN COUNTY COLLEGE	50.00		1143
12738	07/11/24	CCC01 CAMDEN COUNTY COLLEGE	650.00		1143
12739	07/11/24	CCH01 CAMDEN COUNTY HERO SCHOLARSHIP	100.00		1143
12740	07/11/24	DC001 DAVID F. CARLAMERE	450.00		1143
12741	07/11/24	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	58.00		1143
12742	07/11/24	FIRSTDUE LOCALITY MEDIA INC.	2,205.00		1143
12743	07/11/24	FSS01 FIRE & SAFETY SERVICE, LTD	1,832.83		1143
12744	07/11/24	IMC01 INTERSTATE MOBILE CARE, INC.	1,335.00		1143
12745	07/11/24	JHART005 J. HARTE ASSOCIATES LLC	1,006.99		1143
12746	07/11/24	KYOCE010 KYOCERA DOCUMENT SOLUTIONS	87.62		1143
12747	07/11/24	MES01 MUNICIPAL EMERGENCY SERVICES	615.00		1143
12748	07/11/24	PHFD1 PINE HILL FIRE DEPT.	8,166.67		1143
12749	07/11/24	PHG01 PINE HILL AUTO REPAIR	62.45		1143
12750	07/11/24	PRP01 WITMER PUBLIC SAFETY GROUP,INC	285.00		1143
12751	07/11/24	SALVA005 Salvatore Pizzo	59.15		1143
12752	07/11/24	STATE005 State of NJ Health Benefits	10,419.96		1143
12753	07/11/24	SUNRI005 Sunrise Systems, Inc	2,400.00		1143
12754	07/11/24	TACTI010 TACTICAL PUBLIC SAFETY, LLC	1,410.00		1143
12755	07/11/24	TG001 TOWNSHIP OF GLOUCESTER	1,243.64		1143
12756	07/11/24	VCI01 VCI, INC.	2,508.51		1143
12757	07/11/24	ZOLLD005 ZOLL DATA SYSTEMS, INC.	183.80		1143
12758	07/11/24	ZOLLD005 ZOLL DATA SYSTEMS, INC.	183.80		1143

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	33	0	42,241.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	33	0	42,241.67	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL	4-GN	42,241.67	0.00	0.00	42,241.67
Total of All Funds:		<u>42,241.67</u>	<u>0.00</u>	<u>0.00</u>	<u>42,241.67</u>

Range of Accounts: 4-First to 4-Last Adds: N Changes: N Transfers In: N
 Range of Dates: 06/01/24 to 06/30/24 Transfers Out: N Expenditures: Y Refunds: N
 Range of Reason Codes: ALL Reimbursements: N Encumbrances: N Cancels: N
 Include Non-Budgeted: Y Check Payments: N
 YTD 1099: N PO Encumbrances: N Contract Encm: N

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Type	Transaction Data/Comment			
4-GN- -001-101	FIRE CHIEF				
06/14/24	Expd	CHIEF - Pay Date 6/14/24	5,052.67	JC	B 637 1
06/28/24	Expd	CHIEF - Pay Date 6/28/24	5,052.67	JC	B 638 1
Total Expenditures:		2	10,105.34		
4-GN- -001-102	District Business Administrator				
06/14/24	Expd	ADMINISTRATOR - Pay Date 6/14/24	1,354.99	JC	B 637 2
06/28/24	Expd	ADMINISTRATOR - Pay Date 6/28/24	1,369.88	JC	B 638 2
Total Expenditures:		2	2,724.87		
4-GN- -001-105	Fire Commissioners				
06/28/24	Expd	COMMISSIONERS - Pay Date 6/28/24	1,083.35	JC	B 638 4
Total Expenditures:		1	1,083.35		
4-GN- -001-106	Assistant Clerk				
06/28/24	Expd	QPA FOR 2024 - 6/28/24	100.00	JC	B 638 20
Total Expenditures:		1	100.00		
4-GN- -001-210	Payroll Administrative Costs				
06/14/24	Expd	BANK FEE FOR JUNE 2024	18.95	JC	B 637 22
Total Expenditures:		1	18.95		
4-GN- -001-301	Federal Payroll Taxes - Administrative				
06/14/24	Expd	FICA ADMIN - Pay Date 6/14/24	446.33	JC	B 637 15
06/28/24	Expd	FICA ADMIN - Pay Date 6/28/24	646.38	JC	B 638 15
Total Expenditures:		2	1,092.71		
4-GN- -001-303	State Payroll Taxes - Administrative				
06/14/24	Expd	STATE WAGE TAX ADMIN - Pay Date 6/14/24	9.48	JC	B 637 16
06/28/24	Expd	STATE WAGE TAX ADMIN - Pay Date 6/28/24	27.78	JC	B 638 16
Total Expenditures:		2	37.26		
4-GN- -001-305	Defined Contribution Retirement Plan				
06/14/24	Expd	DCRP EMPLOYER - Pay Date 6/14/24	54.88	JC	B 637 17
06/28/24	Expd	DCRP EMPLOYER - Pay Date 6/28/24	55.49	JC	B 638 17
Total Expenditures:		2	110.37		
4-GN- -002-110	Firefighters				
06/14/24	Expd	FIREFIGHTERS - Pay Date 6/14/24	15,248.69	JC	B 637 7

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
4-GN- -002-110	Firefighters				
06/28/24	Continued FIREFIGHTERS - Pay Date 6/28/24		15,248.69	JC	B 638 7
Total Expenditures:		2	30,497.38		
4-GN- -002-111	Overtime & Sicktime Buyback				
06/14/24	OVERTIME & VAC BUY - Pay Date 6/14/24		540.31	JC	B 637 8
06/28/24	OVERTIME & VAC BUY - Pay Date 6/28/24		84.98	JC	B 638 8
Total Expenditures:		2	625.29		
4-GN- -002-226	Weekend & Overnight Duty Crews				
06/14/24	DUTY CREW STIPENDS - Pay Date 6/14/24		3,600.00	JC	B 637 11
06/28/24	DUTY CREW STIPENDS - Pay Date 6/28/24		4,960.00	JC	B 638 11
Total Expenditures:		2	8,560.00		
4-GN- -002-228	Stipends - Fill In Firefighters				
06/14/24	FILL-IN FIREFIGHTERS - Pay Date 6/14/24		453.90	JC	B 637 12
06/28/24	FILL-IN FIREFIGHTERS - Pay Date 6/28/24		363.12	JC	B 638 12
Total Expenditures:		2	817.02		
4-GN- -002-301	FICA - Firefighters				
06/14/24	FICA FIREFIGHTERS - Pay Date 6/14/24		1,490.28	JC	B 637 18
06/28/24	FICA FIREFIGHTERS - Pay Date 6/28/24		1,552.61	JC	B 638 18
Total Expenditures:		2	3,042.89		
4-GN- -002-303	State Payroll Taxes - Firefighters				
06/14/24	STATE WAGE TAX FF'S - Pay Date 6/14/24		140.74	JC	B 637 19
06/28/24	STATE WAGE TAX FF'S - Pay Date 6/28/24		121.07	JC	B 638 19
Total Expenditures:		2	261.81		
4-GN- -002-304	Health Insurance - Firefighters				
06/14/24	Health Ins. reimb. 6/14/24		334.68	JC	B 637 9
06/28/24	Health Ins. reimb. 6/28/24		334.68	JC	B 638 9
Total Expenditures:		2	669.36		
4-GN- -003-101	Fire Official				
06/28/24	FIRE MARSHAL - Pay Date 6/28/24		958.33	JC	B 638 5
Total Expenditures:		1	958.33		
4-GN- -003-102	Fire Inspectors				
06/28/24	FIRE INSPECTOR - Pay Date 6/28/24		458.33	JC	B 638 6
Total Expenditures:		1	458.33		

Fund Description	Fund	Expenditures
GENERAL	4-GN	61,163.26
Total Of All Funds:		<u>61,163.26</u>

Report Totals	Accounts	Transactions	Amount
Transaction Type			
Total Expenditures:	17	29	61,163.26

**THE BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
 COUNTY, NEW JERSEY
 RESOLUTION TO REMOVE FROM INVENTORY
 #24-20**

WHEREAS. The Board has determined that two computers were outdated and in need of replacement, and

WHEREAS. The Board purchased the following two new computers to replace the outdated computers.

- Lenovo ThinkCentre Serial #MZ0025L3
- Lenovo ThinkCentre Serial #MZ0025KT

WHEREAS. The Board has determined to remove the following listed items from inventory

- HP ProDesk (tower type) Serial #MXL72924X5
- HP ProDesk (tower type) Serial #MXL72924XD (donated to fire department for use by the volunteer officers)

NOW THEREFORE, it is herein resolved and approved that the attached be removed from inventory and disposed of

DATED: July 11, 2024

 Christopher Harris
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Hagarty				X
Commissioner Harris	X			
Commissioner Hassett 2 nd	X			
Commissioner Wakeley 1 st	X			
Commissioner Waddington	X			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held on July 11, 2024.

 John Campanella
 Fire District Business Administrator

Pine Hill Fire Department

Chief's Monthly Report

June 2024

Meetings:

- On Thursday evening the 6th, I attended the commission workshop session.
- On Thursday evening the 6th, I attended the monthly commission meeting.
- On Tuesday evening the 11th, I attended the fire company monthly meeting.
- On Thursday evening the 13th, I attended the monthly meeting for the Camden County Fire Chiefs.
- On Thursday evening the 20th, I attended the awards presentation for the Pine Hill Police Department that was held at the middle school.

Calls for Service / Significant Concerns:

- On Monday afternoon the 17th, we were dispatched to 400 Erial Road for a building fire. Battalion Chief Pizzo and I arrived and found an exterior fire that had extended into the building. Squad 6 arrived and stretched a 1 ¾ hand line and extinguished the fire. The fire melted the siding of the building with no other extension. FM-6 responded and found the cause of the fire to be welding on the roof, that caught cardboard boxes on fire that spread to the building.
- On Sunday morning the 23rd, the squad was dispatched to cover Lindenwold Fire Department. The squad and battalion responded to the cover, and I responded to the fire house to stand by for another assignment. The squad and battalion did get called into the house fire that was on 7th Ave.
- On Monday afternoon the 24th, the ladder was dispatched to 1341 Blackwood Clementon Road, Millbridge Apartments for a reported fire. Battalion 6 and I both responded and arrived first to find smoke showing from the second-floor apartment. Ladder 6 was assigned to search; I took operations and battalion 6 took command.
- On Saturday afternoon the 29th, I responded along with squad 6 to a building fire in Berlin. I took the safety officer position and the squad along with battalion 6 went to the manpower pool.

Public relations:

- On Wednesday afternoon the 26th, I went to Clementon to congratulate them on the purchase of their new Pierce engine.

- On the 7th, we installed two CO detectors at 15 Franklin Ave.
- On the 9th, we installed 2 smoke detectors and two CO detectors at 28 Mohawk Ave.
- On the 10th, we installed 1 CO detector at 1501 Glenwood Drive.
- On the 17th, we installed 1 CO detector at 179 Hidden Drive in Erial.
- On the 18th, we installed 1 CO detector at 9 East 9th Ave.
- On the 21st, we installed 3 smoke detectors and 1 CO detector at 58 Mt. Clement Ave.
- On the 29th, we installed 1 CO Detector at 818 the Mansions.
- On Monday morning the 3rd, I attended the viewing for past Chief Dukes mother-in-law.
- We set up a table and provided an ambulance for an event at Hope Church.
- We sent the ambulance to Overbrook for graduation.

Tower Ladder:

- Looks like we made it past the first phase with the grant for the ladder truck.

Apparatus:

- All the numbering on the apparatus has been changed over.

Training:

- On Saturday the 1st, we sent the engine to Voorhees to participate in the Camden County 5" hose task force training.
- On Saturday the 1st, I attended training at the National Fire Academy in Emmitsburg Maryland.
- On Sunday the 2nd, I attended training at the National Fire Academy in Emmitsburg Maryland.
- On Saturday the 8th, I attended the high-rise training at the Burlington County Fire Academy.
- On Wednesday evening the 12th, I attended the company training on riding assignments.

Firefighter 1:

- Over the last two years there has been issues with the Camden County Emergency Training Center. Most of it has to do with money and the upkeep/replacing of buildings. Two weeks ago, there was a letter sent out that was signed by Chief Instructor William Glassman that had a lot of information and basically blamed the college for the issues the training center is facing. He stated that the cost of Firefighter 1 would increase, the EMT cost would increase and be sent back to the college to be taught, any class that wasn't filled would need to be cancelled, and that they have no plans to update or build the new burn building. The very next day, Director Doyle sent out an email stating that

all the information in the letter sent the day before was not true. However, we did receive an email from the director stating that the Firefighter 1 class that is to start in August is being cancelled. Battalion Chief Pizzo sent an email to the director right away advising him of our concerns for dropping the Firefighter 1 class, because we have 8 members that would be attending, and we could not afford to lose those members because there cancelling the class. We offered to hold the training at our building/classroom if possible. We were advised that Gloucester City is a Tier 1 Academy and would be holding a class for the 5 new firefighters that they just hired at their headquarters. Battalion Chief Pizzo and I drove to Gloucester City to speak with Chief Tom Quinn about allowing our members to attend his class. He is running a ten-week program that will be held during daytime hours during the week. The chief was not against running another class for our 8 members and possibly another department that would have the same issue as us. We will have more on this in the future, but I just wanted to keep you all in the loop for now. I am not sure what the cost would be per member, but we do have five Level II instructors that do teach at the academy that could help teach this class.

Picnic:

- The fire department picnic is set for Friday evening July 19, from 7 pm to 10 pm at Trump Golf Club pool. All are invited!

Vacation:

I will be on vacation from July 8 to July 12 and will return to work on July 15.

Maintenance:

- The air conditioning in the ambulance was prepared.
- The Battalions vehicle will be going to GT for new tires.
- The engine and the generator will have their preventive maintenance completed next week.

**Pine Hill Bureau of Fire Prevention
Office of the Fire Marshal
Monthly Report to the Board of Fire Commissioners**

Month of: June 2024

Inspection Totals:

Type Conducted	Monthly Totals
Life Hazard Use Inspection(s)	3
Fire Safety Inspection – Non LHU(s)	7
Re-Inspection(s)	2
Smoke Detector & CO Detector Compliance(s)	15
Complaint(s)	1
Fire Investigation(s)	1

Financial:

Type of Fee Collected	Monthly Totals
Annual Registration / Inspection Fees	525.00
Smoke Detector & CO Detector Compliance	1,229.00
Permit Fees	0
Number of Permits Issued	0
Penalty Money Collected – Dedicated Trust	0
Penalty Money Collected – Non-Dedicated	0
Life Hazard Use Fees from State (quarterly)	4,658.99
Number of Copy of Fire Report(s)	0
Copy of Fire Report(s)	0
Total Amount of Money Deposited this Month	6,412.99

Requests:

The following Items are requests for purchase/appropriation:

N/A

Comments:

This office had one complaint and one fire investigation this month.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'T. Shannon', with a long horizontal stroke extending to the right.

Timothy Shannon
Fire Official

Pine Hill Fire Prevention Bureau
 Receipts Ledger for the period: 06/01/2024 to 06/30/2024
 Printed: 07/02/2024 Page: 1

<u>Date</u>	<u>Business/Payor Name</u>	<u>ID/Fee Type</u>	<u>Invoice</u>	<u>Check Number</u>	<u>Check Amt.</u>	<u>Daily Total</u>	<u>MTD Totals</u>	<u>YTD Total</u>
6/06/2024	Lee Polillo	SMOKE DETECTOR	24-6634	Cash	\$ 45.00			
6/06/2024	Mike Lucci	SMOKE DETECTOR	24-6635	cash	\$ 45.00			
6/06/2024	Tai Chi Health Center	PH-0065	24-7969	352	\$ 58.00	\$ 148.00		
6/11/2024	Michael Faith	SMOKE DETECTOR	24-6636	200	\$ 45.00			
6/11/2024	Lisa Hopewell	SMOKE DETECTOR	24-6637	Cash	\$ 90.00			
6/11/2024	Mustafa Noor	SMOKE DETECTOR	24-6638	cash	\$ 45.00	\$ 180.00		
6/12/2024	Michelle Bishop	SMOKE DETECTOR	24-6639	005264	\$ 161.00			
6/12/2024	Pine Hill Car Wash	PH-0052	24-7961	3431087114	\$ 86.00			
6/12/2024	Asian Grill	PH-0054	24-7965	2242	\$ 58.00			
6/12/2024	Prime Foot and Ankle	PH-0129	24-7957	222	\$ 35.00			
6/12/2024	Tri-Town Dental Group	PH-0136	24-7963	1194	\$ 58.00	\$ 398.00		
6/17/2024	Sumit Sood	SMOKE DETECTOR	24-6640	2263	\$ 45.00			
6/17/2024	Madeline Billingley	SMOKE DETECTOR	24-6641	1213	\$ 45.00	\$ 90.00		
6/18/2024	Tim Mattaliano	SMOKE DETECTOR	24-6642	3397	\$ 45.00			
6/18/2024	Josh Behr	SMOKE DETECTOR	24-6643	160	\$ 45.00	\$ 90.00		
6/23/2024	Shahid Hussain	SMOKE DETECTOR	24-6644	Cash	\$ 161.00	\$ 161.00		
6/24/2024	Josh Behr	SMOKE DETECTOR	24-6645	161	\$ 45.00			
6/24/2024	Michele Cohan	SMOKE DETECTOR	24-6646	186	\$ 90.00			
6/24/2024	Kathy Williams	SMOKE DETECTOR	24-6647	Cash	\$ 161.00			
6/24/2024	ATT Sports	PH-0081	24-7975	16900	\$ 86.00	\$ 382.00		
6/25/2024	Department of Treasury	NJ DCA LEA Reb		0014759141	\$ 4,658.88			
6/25/2024	Cedar Brook Apartments	PH-0072	24-7968	7205871920	\$ 144.00	\$ 4,802.88		
6/28/2024	Orlon Rose	SMOKE DETECTOR	24-6648	Cash	\$ 161.00	\$ 161.00	\$ 6,412.88	\$ 14,244.83

see receipts by type of fee:

SMOKE DETECTOR	15	\$	1,229.00
Registration	7	\$	525.00
NJ DCA LEA Rebate	1	\$	4,658.88
Total for the period	<u>23</u>	\$	<u>6,412.88</u>

Pine Hill Fire Prevention Bureau
 Inspector's Activity Report for the period: 06/01/2024 to 06/30/2024
 Printed: 07/02/2024 Page: 1

Inspector	T	Date	Property	Address
Michael B Brezee	P	06/03/2024	Cedar Brook Apartments	828 Blackwood Clementon Road
	P	06/03/2024	Country Farms Market	704 Blackwood Clementon Road
	P	06/03/2024	Eagle Diner	808 Blackwood Clementon Road
	P	06/03/2024	GNSS-DV	1110 Blackwood Clementon Road
	P	06/17/2024	ATT Sports	115 Cross Keys Road
	P	06/17/2024	Conoco Gas Station	101 Cross Keys Road
	P	06/17/2024	Dollar General	207 Cross Keys Road
	P	06/17/2024	Dunkin Donuts	111 Cross Keys Road
	P	06/17/2024	Your Snack Foods, LLC	115 Cross Keys Road

	Periodic	Re-Inspections	Complaints	Follow-ups	Other	Total
Number of Insp.:	9	0	0	0	0	9
Time Spent:	01:45	00:00	00:00	00:00	00:00	01:45

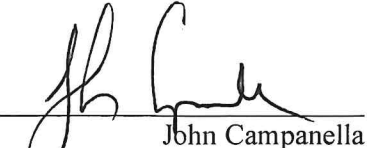
Pine Hill Fire Prevention Bureau
 Inspector's Activity Report for the period: 06/01/2024 to 06/30/2024
 Printed: 07/02/2024 Page: 2

Inspector	T	Date	Property	Address
Tim Shannon	R	06/06/2024	Grab N Go	1193 Turnerville Road
	R	06/06/2024	Mansion Apartments Club House	220 W. Branch Avenue
	P	06/18/2024	ENR Land Management	115 Cross Keys Road

	Periodic	Re-Inspections	Complaints	Follow-ups	Other	Total
Number of Insp.:	1	2	0	0	0	3
Time Spent:	00:48	00:05	00:00	00:00	00:00	00:53

**PINE HILL FIRE DISTRICT #1
JUNE 2024 ADMINISTRATOR'S REPORT**

- Participated in IROC webinar on 6/11/24
- Participated in Certifying Officer webinar on 6/13/24
- Out sick on 6/17, 6/18, & 6/19
- Participated in FEMA webinar on 6/20/24
- Worked with JHarte on complying with the JIF's cybersecurity requirements
- Met with Don Ruprecht from JIF's risk loss prevention on 6/25/24
- Placed legal notice in Courier Post regarding upcoming election
- Worked on organizing files
- Provided Chiefs with monthly budget report
- Processed payroll
- Made DCRP payments in a timely manner
- Made pension payments in a timely manner
- Updated Website
- Entered payroll expenditures in Edmunds
- Entered invoices in Edmunds and printed purchase orders and checks
- Reconciled Bank Statements
- Entered bank deposits in Edmund's
- Typed minutes of the monthly meeting
- Prepared agenda, resolutions, and paperwork for monthly meeting
- Opened and distributed mail daily
- Made bank deposits into fire district account
- Responded to all emails received
- Handled written correspondence
- Answered phone calls daily and assisted residents
- Handled day-to-day operations


John Campanella
Fire District Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
Resolution 24-21

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss personnel matters in closed session.

Date: July 11, 2024

Christopher Harris, Secretary

Record of Vote:

Commissioner	Motion	2nd	Yes	No	Abstain	Absent
Hagarty						✓
Harris		✓	✓			
Hassett			✓			
Wakeley	✓		✓			
Waddington			✓			

I, John Campanella, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the meeting held on July 11, 2024.

John Campanella, Administrator