

Pine Hill Fire District #1
Regular Meeting Minutes
November 5, 2020

Meeting Called to Order: Meeting was called to order by Chairman Waddington at 7:54 P.M. Chairman Waddington led the salute to the flag and read a statement regarding the Open Public Meetings Act.

Roll Call: Commissioner Hassett – *present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

Other Officials Present: Chief Dukes, Solicitor Carlamere, Commissioner Elect Michael Hagerty

Minutes: Chairman Waddington asked if there were any questions regarding the minutes of the meeting held on October 1, 2020. There were none. A motion to approve the minutes was made by Commissioner Warrington and seconded by Commissioner Waddington. Motion passed with two yes votes of Commissioner's Waddington and Warrington. Commissioner Wakeley abstained, and Commissioner Hassett was not in the room at the time of the vote.

Communications List: None

Old Business:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** No Report
- **Community Relations Liaison:** No Report
- **Information Technology and Equipment Commissioner:** Chairman Waddington said that all members with access to the network must continue to participate in cyber training. It is very important that learn how to protect our network from cyber-attacks.
- **Insurance Fund Commissioner:** BA Campanella said that he addressed an issue with our worker's compensation carrier regarding injured employees' unpaid medical bills.
- **Fire Prevention Commissioner:** No report
- **EMS Liaison:** Commissioner Warrington gave a brief report saying that the fire district has applied for Medicare billing should we need it in the future. Also, there have been leadership changes at AMR. We continue to receive statistics reports from AMR. Jefferson decided to end its contract with AMR.

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NEW BUSINESS: Chairman Waddington asked if there were any questions regarding the resolutions presented at the meeting or the other items listed on the agenda. There were none.

- Resolution 20-15: Approval and payment of Bills - As the bills were in order, a motion to approve resolution 20-15 was made by Commissioner Wakeley and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Warrington – yes, Commissioner Wakeley – yes. Motion passed with four yes votes.

- Resolution 20-16: Certification of Annual Audit
Chairman Waddington explained that the auditors recently completed the annual audit. It was delayed due to the Covid-19 pandemic. Commissioner Warrington asked if there were any negative findings. Chairman Waddington said that there were not. A brief discussion followed.

A motion to accept Resolution 20-16 was made by Commissioner Wakeley and seconded by Commissioner Hassett. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes. Commissioner Warrington – yes, Commissioner Wakeley – yes. Motion passed with four yes votes.

- Resolution 20-17: Introduction of the 2021 Budget
Chairman Waddington explained that the budget committee has completed its work on the 2021 fire district budget. Chairman Waddington announced the budget revenues and appropriations for 2021 and explained the effort made to minimize the impact on the taxpayers. There was a brief discussion.

A motion to accept Resolution 20-17 was made by Commissioner Wakeley and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Warrington – yes, Commissioner Wakeley – yes. Motion passed with four yes votes.

- Resolution 20-18: Transfer of 2020 Budget Appropriations
Chairman Waddington explained need in November and December to transfer funds into accounts that may experience a shortfall and asked if there were any questions. There were none.

A motion to accept Resolution 20-18 was made by Commissioner Wakeley and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes. Commissioner Warrington – yes, Commissioner Wakeley – yes. Motion passed with four yes votes.

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FIRE CHIEF'S REPORT: See attached report.

FIRE OFFICIAL'S REPORT: See attached report.

FIRE DISTRICT ADMINISTRATOR'S REPORT: See attached report

Chairman Waddington asked if there were any questions regarding the Fire Chief's, Fire Official's, or Administrator's reports. There were none. A motion to approve the reports presented was made by Commissioner Warrington and seconded by Commissioner Wakeley. All were in favor. Motion passed with four yes votes.

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Warrington and seconded by Commissioner Wakeley. All were in favor. Motion passed with four yes votes.

Walter Davis, 1 Franklin Ave.

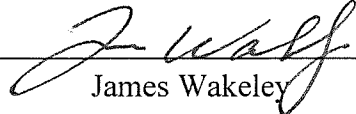
1. Mr. Davis said that he has been following what is happening in the fire district and everything seems to be running smoothly.
2. Mr. Davis asked about the worker's comp. billing issue that was discussed earlier. BA Campanella explained the issue.
3. Mr. Davis asked about the current hiring process. Chairman Waddington explained that so far 15 people have picked up applications and they have until November 15th to submit them. We will be using the same hiring process as we did in 2018. Mr. Davis said that he was impressed.
4. Mr. Davis asked about the construction of an Over-55 community. Commissioner Hassett said that there will be 95 units of single-family homes. Commissioner Warrington said that the project is privately funded, and no taxpayer dollars will be used. Chairman Waddington said that the fire department will inspect the project when completed.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Wakeley. All were in favor. Motion passed with four yes votes.

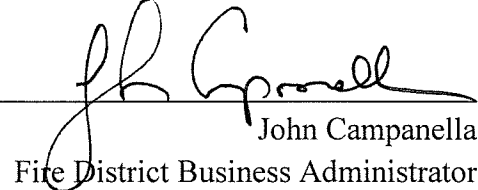
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ADJOURNMENT: Chairman Waddington asked if there were any other issues that needed to be discussed. Chief Dukes asked about the breakdown of EMS calls. Commissioner Warrington explained the breakdown. Commissioner Warrington also said that AMR must give four months' notice before leaving and he is working on plans to be ready if that happens. A motion to adjourn was made by Commissioner Warrington and seconded by Commissioner Wakeley. All were in favor. Motion passed with four yes votes.

The meeting was adjourned at 8:20 p.m.



James Wakeley
Acting Commission Secretary



John Campanella
Fire District Business Administrator