

PINE HILL FIRE DISTRICT #1

AGENDA

December 3, 2020

7:30pm

Meeting Called to Order

- **Flag Salute:**
- **Opening Statement:** Notice of this meeting has been provided in a legal notice published in the Courier Post and posted in accordance with the Open Public Meetings Act.
- **Roll Call:**
- **Other Officials Present:**
- **Approval of Meeting Minutes:** November 2019 regular meeting and closed session
- **Communications List:**

- **Old Business:**
 - Committee Chair Reports:
 - Fire Equipment and Apparatus Liaison
 - Community Relations Liaison
 - Information Technology and Equipment Commissioner
 - Insurance Fund Commissioner
 - Fire Prevention Commissioner
 - EMS Liaison
- **New Business:**
 - **Swearing In Announcement:** Commissioners Charles E. Warrington Jr., James Wakeley and Michael Hagarty were sworn in by Solicitor David Carlamere in-person at the Pine Hill Fire Department on Thursday, December 3, 2020 at 11 AM.
 - **Second Reading of 2019 Fire District Budget:** 2021 Fire District Budget was posted in the Pine Hill Borough Hall and copies are available during meeting.
- **Open Session/Public Hearing: (Motion to Open/Close): (Regarding Budget topic only)** All persons addressing the Commission shall state their name and address for the record. A strict time limit of 5 minutes will be applied to each speaker.

- **New Business Continued:**
 - **Resolution 20-19:** Approval of 2021 Budget
 - **Resolution 20-20:** Approval and Payment of Bills
 - **Resolution 20-21:** ~~Transfer of 2019 Budget Appropriations~~ (Withdrawn)
 - **Resolution 20-22:** Appointment of Volunteer Fire Chief
 - **Resolution 20-23:** Appointment of Fire Administrator
 - **Resolution 20-24:** Appointment of Fire Inspector
 - **Resolution 20-25:** Appointment of Fire Inspector
 - **Resolution 20-26:** Adoption of Cash Management Plan

- **Resolution 20-27:** Designation of Official Depository
 - **Resolution 20-28:** Designation of Official Publication
 - **Resolution 20-29:** Appointment of First JIF Fund Commissioner and Alternate
 - **Resolution 20-30:** Awarding Professional Services Contract for Solicitor
 - **Resolution 20-31:** Awarding Professional Services Contract for Auditor
 - **Resolution 20-32:** Awarding Professional Services Contract for Insurance Consultant
 - **Resolution 20-33:** Awarding Professional Services Contract for Medical Provider
 - **Resolution 20-34:** Awarding Professional Services Contract for Computer Maintenance
 - **Resolution 20-35:** Salaries of Fire District Commissioners and Employees
 - **Resolution 20-36:** Schedule of Meeting Dates
 - **Resolution 20-37:** Appointment of Fire District Administrator
 - **Resolution 20-38:** Establishing Public Portion of Meeting Requirements
 - **Approval of Chief's Letter dated 11/24/2020 regarding secondary employment**
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- **Nominations for Fire Commissioner Positions:**
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer
 - Personnel

 - **Fire Chief Report:** See Attached
 - **Fire Official's Report:** See Attached
 - **Fire District Administrator's Report:** See Attached

 - **Open Session: (Motion to Open/Close): (All remaining issues)** All persons addressing the Commission shall state their name and address for the record. A strict time limit of 5 minutes will be applied to each speaker.
 - **Closed Session: Resolution 20-39:** If needed

 - **Adjournment:**