

Pine Hill Fire District #1  
Regular Meeting Minutes  
February 6, 2020

Meeting was called to order by Chairman Waddington at 7:30 P.M. Chairman Waddington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Davis – *present*, Commissioner Hassett – *present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

**Other Officials Present:** Chief Dukes, Solicitor Carlamere, FD President J. Pfeiffer

**Minutes:** Chairman Waddington asked if there were any questions regarding the minutes for January 2, 2020. There were none. A motion to approve the minutes was made by Commissioner Davis and seconded by Commissioner Warrington. All commissioners were in favor. Motion passed with five yes votes.

**Communications List:** Chairman Waddington explained the communications listed on the agenda was a letter from Cooper University Hospital notifying the fire district of a summary of their services and price increase for services.

**Old Business:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:** No Report
- **Community Relations Liaison:** No Report
- **Information Technology and Equipment Commissioner:** No Report
- **Insurance Fund Commissioner:** Administrator Campanella said that Jennifer Olson from Hardenbergh Insurance Company came to our office in January to review our cyber security plan. We are compliant with Tier 1 and should be compliant with Tier 2 after approving another policy at tonight's meeting.
- **Fire Prevention Commissioner:** No report
- **EMS Liaison:** No Report

**NEW BUSINESS:** Chairman Waddington asked if there were any questions regarding the payment of bills since the last meeting. There were none.

- **Resolution 20-02:** Approval and payment of bills
  - A motion to approve resolution 20-02, as the bills were in order, was made by Commissioner Warrington and seconded by Commissioner Hassett. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes. Commissioner Wakeley – yes. Commissioner Warrington – yes. Motion passed with five yes votes.

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Chairman Waddington explained the need to renew a yearly contract to service our Cascade System and asked if there were any questions. There were none.

- **Resolution 20-03:** Renewal of contract with Air Power International
- A motion to approve resolution 20-03, renewal of contract with Air Power International, was made by Commissioner Warrington and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes. Commissioner Wakeley – yes. Commissioner Warrington – yes. Motion passed with five yes votes.

Chairman Waddington explained the need to approve a computer use policy to comply with guidelines from our joint insurance fund and asked if there were any questions. There were none.

- **Motion on Computer Use Policy:** A motion to approve the computer use policy included with the agenda was made by Commissioner Hassett and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes. Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

**FIRE CHIEF'S REPORT:** See attached report. Chief Dukes reported on the well being of Firefighter George Borchert, Firefighter John Duvall and his wife, and Deputy Chief Joseph Hunter's wife. There are all in our thoughts.

Chief Dukes reported on a house fire that resulted in a fatality. He said that some firefighters from Station 85 did not follow proper protocol for which they could have been injured or worse. Chief Dukes said that he scheduled a meeting with the Chief of Station 85 and the other Chiefs involved. Hopefully, this meeting will result in increased safety for all firefighters.

**FIRE OFFICIAL'S REPORT:** See attached report.

**FIRE DISTRICT ADMINISTRATOR' REPORT:** See attached report

A motion to approve all reports presented was made by Commissioner Warrington and seconded by Commissioner Davis. All commissioners were in favor. Motion passed with five yes votes.

**OPEN THE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Warrington and seconded by Commissioner Davis. All commissioners were in favor. Motion passed.

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Walt Davis – 1 Franklin Ave. asked to address the commission.

1. Mr. Davis said that he read the 2020 budget and noticed the increase of less than 2.5%. Mr. Davis asked if we are looking to hire two additional firefighters. Chairman Waddington said that the fire department has applied for a SAFER grant and explained how the grant works. If we are successful, we should be able to hire an additional one or two firefighters.
2. Mr. Davis said that he thought that the fire district provided around the clock coverage with the new firefighters. Chairman Waddington explained the reasons for the gaps in coverage and explained how the weekend duty crew summer program works. Chairman Waddington also explained that we have two live-in firefighters which helps provide coverage.
3. Mr. Davis said that everyone got significant raises in the budget like the Solicitor. Chairman Waddington said that not everyone received raises in this budget and the Solicitor did not receive a raise for 2020.

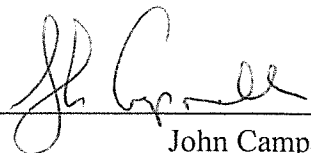
**CLOSE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Davis. All commissioners were in favor. Motion passed.

**ADJOURNMENT:** Chairman Waddington asked if there were any other issues that needed to be addressed. There were none. A motion to adjourn was made by Commissioner Warrington and seconded by Commissioner Davis. All commissioners were in favor. Motion passed.

The meeting was adjourned at 7:51 p.m.



Kenneth Davis  
Commission Secretary



John Campanella  
Fire District Business Administrator