

Pine Hill Fire District #1  
Regular Meeting Minutes  
August 1, 2019

Meeting was called to order by Chairman Waddington at 7:30 P.M. Chairman Waddington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Davis – *present*, Commissioner Hassett – *present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

**Other Officials Present:** Chief Dukes, Deputy Chief Greer, Solicitor Carlamere, Captain Hunter, FD President J. Pfeiffer

**Minutes:** Chairman Waddington asked if there were any questions regarding the minutes for July 2019. There were none. A motion to approve the minutes was made by Commissioner Davis and seconded by Commissioner Wakeley. All commissioners were in favor. Motion passed.

**Treasurer's Reports:** Chairman Waddington explained that the treasurer's reports on the agenda for approval are a report for June 2018 and six reports from January 2019 through June 2019. Chairman Waddington asked if there were any questions. There were none. A motion to approve the treasurer's reports presented at the meeting was made by Commissioner Hassett and seconded by Commissioner Wakeley. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

**Communications List:** Chairman Waddington explained the communications listed on the agenda and asked for a motion to approve. A motion to approve the communications list was made by Commissioner Warrington and seconded by Commissioner Davis. All commissioners were in favor. Motion passed.

**Old Business:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:** Commissioner Wakeley said that we are experiencing with some problems with our apparatus and briefly explained.
- **Community Relations Liaison:** Commissioner Warrington said that there is a community concert planed for August 15<sup>th</sup>.
- **Information Technology and Equipment Commissioner:** No Report
- **Insurance Fund Commissioner:** Administrator Campanella said that we received notice that we need to contact our insurance agent before allowing any bounce houses or inflatables for community events.

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- **Fire Prevention Commissioner:** Commissioner Hassett said that we are prepared for fire prevention week.
- **EMS Liaison:** Commissioner Warrington said that there was a recent communication problem and the Fire Chief addressed the problem with AMR.

**NEW BUSINESS:** Chairman Waddington asked if there were any questions regarding the payment of bills presented at tonight's meeting. There were none.

- **Resolution 19-23:** Approval and payment of bills

- A motion to approve resolution 19-23, as the bills were in order, was made by Commissioner Warrington and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner – Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

Chairman Waddington explained the need to grant electronic banking access to the administrator and asked if there were any questions. There were none.

- **Resolution 19-24:** Banking Access

- A motion to approve resolution 19-24 was made by Commissioner Warrington and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner – Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes, Commissioner Warrington – yes. Motion passed with five yes votes. Motion passed with five yes votes.

Chairman Waddington explained the need to purchase two new computer workstations and asked if there were any questions. There were none. A motion to approve the purchase of two new computer workstations was made by Commissioner Warrington and seconded by Commissioner Wakeley. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes, Commissioner Warrington – yes. All commissioners were in favor. Motion passed.

Chairman Waddington asked for a motion to accept the resignation notice from Jennifer Dawson. A motion was made by Commissioner Hassett and seconded by Commissioner Warrington to accept the resignation notice from Jennifer Dawson. All commissioners were in favor. Motion passed.

Chairman Waddington asked for a motion to approve the notice of a \$5.00 return of surplus from the Public Alliance Insurance Coverage Fund (PAIC). A motion was made by Commissioner

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Warrington and seconded by Commissioner Davis to approve and accept this notice. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Waddington – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

Chairman Waddington explained the need to appoint a budget committee for the 2020 budget. A motion was made by Commissioner Hassett and seconded by Commissioner Warrington to appoint Commissioner's Davis and Waddington to the budget committee. All were in favor. Motion passed.

**FIRE CHIEF'S REPORT:** See attached report.

**FIRE OFFICIAL'S REPORT:** See attached report.

**FIRE DISTRICT ADMINISTRATOR' REPORT:** See attached report

A motion to approve all reports presented was made by Commissioner Wakeley and seconded by Commissioner Warrington. All were in favor. Motion passed.

**OPEN THE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Warrington and seconded by Commissioner Davis. All were in favor. Motion passed.

Walt Davis – 1 Franklin Ave. asked to address the commission.

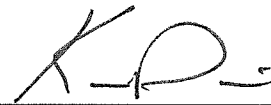
1. Mr. Davis asked about replacing two computers. Commissioner Waddington said that two new workstation computers will be purchased for the two new firefighters to use. They are currently working with two old computers that were taken out of storage.
2. Mr. Davis asked about the qualifications to be a driver of the fire trucks and asked if a special license is needed. Chairman Waddington said that there is no special license needed. Chief Dukes added that it takes two years of training to be qualified to operate the large trucks. Everyone must start with the smaller trucks.
3. Mr. Davis asked is there were any qualifications required by the State. Chief Dukes said no, the CDL requirement has been waived.
4. Mr. Davis asked about the ladder truck. Chief Dukes said that firefighters must first learn to operate the aerial ladder and then they can learn to operate the truck.
5. Mr. Davis asked about the report of a hydraulic tool failing. Chief Dukes said that our hydraulic tools are inspected and tested regularly and at the last inspection a Hurst tool failed.

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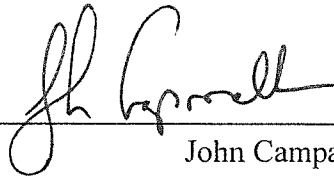
**CLOSE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Davis. All were in favor. Motion passed.

**ADJOURNMENT:** Chairman Waddington asked for a motion to adjourn if there were no other issues. There were none. A motion to adjourn the meeting was made by Commissioner Hassett and seconded by Commissioner Davis. All were in favor. Motion passed.

The meeting was adjourned at 7:52 p.m.



Kenneth Davis  
Commission Secretary



John Campanella  
Fire District Business Administrator