

Pine Hill Fire District #1
Regular Meeting Minutes
February 7, 2019

Meeting was called to order by Chairman Waddington at 7:30 P.M. Chairman Waddington led the salute to the flag and read the Open Public Meetings Act.

Roll Call: Commissioner Davis – *not-present*, Commissioner Hassett – *present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

Other Officials Present: Chief Dukes, Solicitor Carlamere, Vice President Steve Rabchuk

Minutes: Chairman Waddington asked if there were any questions regarding the minutes for January's emergency meeting, regular meeting and closed session. There were none. A motion was made by Commissioner Wakeley and seconded by Commissioner Hassett to accept the minutes for January's regular meeting, emergency meeting, and closed session. Roll call vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed.

Communications List: Chairman Waddington explained the communications listed on the agenda and asked for a motion to approve. A motion to approve the communications list for January was made by Commissioner Hassett and seconded by Commissioner Wakeley. Motion passed with four yes votes.

Old Business:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** Commissioner Wakeley reported that the crack in the ladder bucket has been repaired.
- **Community Relations Liaison:** Commissioner Warrington said that he received a quote from Pine Hill Printing for printing and mailing a newsletter to the residents of Pine Hill. Commissioner Warrington said that we need to communicate with our residents more often. Everyone agreed.
- **Information Technology and Equipment Commissioner:** No Report
- **Insurance Fund Commissioner:** No report
- **Fire Prevention Commissioner:** No report

NEW BUSINESS: Chairman Waddington asked if there were any questions regarding the payment of bills for January. There were none.

○ **Resolution 19-04:** Approval and payment of bills

- A motion to approve resolution 19-04, as the bills were in order, was made by Commissioner Warrington and seconded by Commissioner Wakeley. Roll Call vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolution 19-04 is approved and adopted.

Chairman Waddington explained that the Fire District needs to enter into a contract with American Medical Response (AMR) because of the collapse of the Gloucester Twp. EMS Alliance. An emergency meeting was held on this issue and a draft of the contract was reviewed. A motion to enter into a contract with AMR was approved at the emergency meeting and Solicitor Carlamere said the contract was in order.

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○ **Resolution 19-05: Contract with AMR**

- A motion was made by Commissioner Warrington and seconded by Commissioner Wakeley to approve Resolution 19-05 and enter into a contract with AMR. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolution 19-05 is approved and adopted. Commissioner Warrington added that if there are any substantial changes to the contract with AMR, it will be presented at a Board meeting for approval.

Chairman Waddington explained the need to renew a contract for preventative maintenance and repair service to the in-house cascade system and asked if there were any questions. There were none.

○ **Resolution 19-06: Contract with Air Power International**

- A motion was made by Commissioner Warrington and seconded by Commissioner Wakeley to approve Resolution 19-06 and renew the contract with Air Power International. Roll Call Vote: Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolution 19-06 is approved and adopted.

FIRE CHIEF'S REPORT: See attached report. Chief Dukes said that he is trying to find vendors to make some complicated repairs on hydraulic pistons. The current vendor's price is too high. Solicitor Carlamere said that all quotes should be submitted to the Commission.

Chief Dukes said that IAFF Union President Keith Kemery has some issues with the current drug and alcohol policy. Chief Dukes said he must agree with him because the policy is outdated. Chief Dukes said that he will be meeting with President Kemery to revise the policy.

Chief Dukes said that while he does not understand all the benefits of the GIS program, it seems worthwhile when discussing the program with others. This program was discussed further.

Commissioner Hassett said that he volunteered to sit on the interview panel for the two new firefighter positions. Chief Dukes said that he is trying to include someone from outside the fire department or district to be involved in the interviews.

Commissioner Warrington asked Chief Dukes about how the Fire District 63 boxes are set up. Chief Dukes explained.

FIRE OFFICIAL'S REPORT: See attached report for month end and year-end.

FIRE DISTRICT ADMINISTRATOR' REPORT: See attached report

A motion was made by Commissioner Warrington and seconded by Commissioner Wakeley to approve all reports presented at tonight's meeting. Motion passed with four yes votes.

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Wakeley and seconded by Commissioner Warrington. Motion passed with four yes votes.

Walt Davis – 1 Franklin Ave. asked to address the commission.

1. Mr. Davis asked who is AMR. Commissioner Waddington explained that AMR stands for American Medical Response and they are currently providing EMS services to our residents.
2. Mr. Davis asked how many firefighters passed the test. Commissioner Waddington said that all five candidates passed the test and will be interviewed by a panel. Only two will be hired and the others will be placed on a waiting list for three years in case another opening becomes available.

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3. Mr. Davis asked if Lt. Gordon is still here. Chairman Waddington said that Lt. Gordon took a leave of absence due to his work schedule. Mr. Davis asked who is fixing the trucks. Chairman Waddington explained that Lt. Gordon is the son of Career Firefighter Jim Gordon. Career Firefighter Jim Gordon Sr. is still here and repairing the trucks.
4. Mr. Davis asked what is going on with the shifts. Chairman Waddington explained that once the new firefighters are hired, they will work a different shift than our two current firefighters.
5. Mr. Davis asked how we are doing with volunteers. Chairman Waddington said that we still have volunteers and duty crews covering calls.
6. Mr. Davis said that he put in an OPRA request and the information he received was not satisfactory. He wants to know the reasons for the calls. Chairman Waddington said that the district tried to provide him with the information in the most efficient and cost-effective manner. The request was for reports on 1800 calls and each report contains three pages. Chief Dukes informed Mr. Davis that the spreadsheets that were emailed to him contain the information he requests. Chief Dukes explained that the spreadsheets are large, and you need to scroll over to the right to see the reasons for the calls. Mr. Davis said that he was unaware that he could scroll over and that he would review it again.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Hassett. Motion passed with four yes votes.

Commissioner Hassett informed everyone that there will be a class held at the fire house on Saturday, February 16, 2019 regarding fit testing, blood borne pathogens, hostile work environment, etc. Commissioner Hassett encouraged everyone to attend.

CLOSED SESSION: Chairman Waddington said that there is a need for a closed session to discuss personnel issues.

Resolution 19-07: Closed Session: A motion was made by Commissioner Warrington and seconded by Commissioner Wakeley to approve Resolution 19-07 and enter a closed session. Motion passed with four yes votes. Closed session entered at 7:50 p.m.

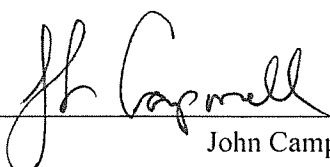
Outcome of Closed Session: No formal action was taken in closed session. The regular part of the meeting was re-opened at 8:12 p.m. There were no residents in attendance.

ADJOURNMENT: Chairman Waddington asked for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Warrington and seconded by Commissioner Wakeley. Motion passed with four yes votes.

The meeting was adjourned at 8:13 PM



Kenneth Davis
Commission Secretary



John Campanella
Fire District Business Administrator