

Pine Hill Fire District #1
Regular Meeting Minutes
December 7, 2017

Meeting was called to order by Chairman Waddington at 7:31P.M. Mr. Waddington led the salute to the flag and read the Open Public Meetings Act.

Roll Call: Commissioner Davis – *present*, Commissioner Hassett – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *arrived at 7:41* Commissioner Waddington – *present*

Other Officials Present: Chief Dukes, President Rabchuk, and Captain Hunter

Approval of Minutes: Chairman Waddington asked for a motion to approve the November 2, 2017 regular session meeting minutes and the November 2, 2017 Closed Session Meeting Minutes

Motion to approve: Commissioner Wakeley, 2nd Commissioner Davis, All in favor: 4 Yes Votes (Commissioner Warrington had not arrived yet)

Chairman Waddington asked for a motion to approve the November 14, 2017 regular session meeting minutes and the November 14, 2017 Closed Session Meeting Minutes

Motion to approve: Commissioner Davis, 2nd Commissioner Wakeley, All in favor: 4 Yes Votes (Commissioner Warrington had not arrived yet)

Approval of Treasurer's Report: Chairman Waddington asked for a motion to approve the Treasurer's Reports Month ending 11/30/17

Motion to approve: Commissioner Davis, 2nd Commissioner Wakeley, Roll Call: 4 Yes Votes (Commissioner Warrington had not arrived yet)

Old Business:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** no report
- **Community Relations Liaison:** no report
- **Information Technology and Equipment Commissioner:** Chairman Waddington stated computers have been delivered and they are getting programmed. He also stated that Breaker was notified of the change in services.
- **Insurance Fund Commissioner:** Business Administrator Dawson stated that the JIF meeting scheduled for December 6th was canceled.
- **Fire Prevention Commissioner:** progress

NEW BUSINESS:

- **Resolution 17-58:** Approval and Payment of Bills
Motion to approve: Commissioner Davis, 2nd by Commissioner Wakeley, Roll Call: 5 Yes Votes
- **Resolution 17-59:** Introduction of 2018 Budget
Motion to approve: Commissioner Hassett, 2nd by Commissioner Wakeley, Roll Call: 5 Yes Votes

FIRE CHIEF'S REPORT: Chief Dukes submitted an official report (please see attached)

1. Briefed the commission on an incident with GT EMS that is pending an investigation.
2. Shared an article with the commission
3. Emphasized the need for more manpower and the need to revisit the progress of the strategic planning meeting.
4. Shared that there is rumor that 85 and 86 are going into a shared service
5. Asked for permission to purchase a plaque for Bill Robb for his help with getting the grant for SCBA to be awarded at the Installation Dinner.
6. Stated that the ladder was tested and came back with some issues, UL will be responsible for the cost of the retesting
7. Stated that a list for part timers needs to be established as our fill in list is dwindling.

FIRE OFFICIAL'S REPORT: Fire Official Cornforth submitted an official report (please see attached)

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FIRE DISTRICT ADMINISTRATOR'S REPORT: Fire District Business Administrator Jennifer Dawson submitted an official report (please see attached)

Motion to accept all of the reports: Commissioner Hassett, 2nd Commissioner Wakeley, All in Favor: 5 yes votes

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public.

Motion: Commissioner Davis, 2nd Commissioner Wakeley, All in Favor: 5 yes votes

Walt Davis 1 Franklin Ave asked to address the Commission-

1. Asked if a meeting is canceled in the future that the reasoning be listed on the announcement?
2. Asked why we have so many fire apparatus when we are complaining that no one is there to respond and the lack of manpower?
3. Asked about a possible regionalization and stated how this is serious stuff and something needs to be done to help the manpower?
4. Asked why there was a change in computer services? Chairman Waddington stated the new company will save the district money.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public.

Motion: Commissioner Davis, 2nd Commissioner Hassett, All in Favor: 5 yes votes

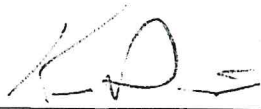
CLOSED SESSION:


- **Resolution 17-54:** Authorization to Enter into Closed Session for reason of Contracts
Motion to approve: Commissioner Davis, 2nd by Commissioner Hassett, Roll Call: 5 Yes Votes
- **Motion to resume open session at 8:41:** Commissioner Davis, 2nd by Commissioner Hassett, Roll Call: 5 Yes Votes
- Chairman Waddington asked for a Motion to approve the employment agreement between the Fire District and Business Administrator Dawson
Motion to approve: Commissioner Davis, 2nd Commissioner Wakeley, Roll Call: 5 Yes Votes
- Chairman Waddington asked for a Motion to allow Commissioner Hassett to negotiate the Career Staff Contract with the terms agreed upon to date. Also to give permission to sign the contract if finalized
Motion to approve: Commissioner Wakeley, 2nd Commissioner Davis, Roll Call: 5 Yes Votes

ADJOURNEMENT: Chairman Waddington asked for a motion to adjourn the meeting.

Motion: Commissioner Davis, 2nd Commissioner Hassett, All in Favor: 5 yes votes

The meeting was adjourned at 8:43 pm.


Kenneth Davis
Commission Secretary


Jennifer Dawson
Fire District Business Administrator