

Pine Hill Fire District #1  
Regular Meeting / Reorganization Meeting Minutes  
August 3, 2017

Meeting was called to order by Vice Chairman Warrington at 7:30P.M. Mr. Warrington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Davis – *present*, Commissioner Hassett – *absent*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*, Commissioner Waddington – *absent*

**Other Officials Present:** Chief Dukes, Deputy Chief Greer, and Solicitor Dave Carlamere

**Approval of Minutes:** Vice Chairman Warrington asked for a motion to approve the July 2017 regular session meeting minutes

*Motion to approve: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, All in favor: 3 Yes Votes*

**Approval of Treasurer's Report:** Vice Chairman Warrington asked for a motion to approve the Treasurer's Reports Month ending 07/31/17

*Motion to approve: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, Roll Call: 3 Yes Votes*

**Old Business:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:**
  - Commissioner Wakeley stated that Chief Duke's report explains it all and Engine 62 is in the shop.
- **Community Relations Liaison: none**
- **Information Technology and Equipment Commissioner: none**
- **Insurance Fund Commissioner: none**
- **Fire Prevention Commissioner: none**

**NEW BUSINESS:**

- **Resolution 17-42:** Approval and Payment of Bills  
*Motion to approve: Commissioner Wakeley, 2<sup>nd</sup> by Commissioner Davis, Roll Call: 3 Yes Votes*

**FIRE CHIEF'S REPORT:** Chief Dukes submitted an official report (please see attached)

1. Chief Dukes stated that the duty crews are going well, the Chief and Deputy Chief met with each of the duty crews to establish the rules and record keeping requirements.
2. The Stipend Program is still being worked on, the Chief met with another town to discuss their system, still researching the DOL rules.
3. The Engine is at the repair shop for issues with the Regen system.
4. The Chief agrees that the inspection vehicle is in bad shape and suggested a committee be put in place to discuss the replacement of the vehicle in the future.
  - *Motion to establish FM Vehicle Replacement Committee including Commissioner Hassett, Chief Dukes, Commissioner Wakeley and FM Cornforth: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, All in Favor: 3 yes votes*

**FIRE OFFICIAL'S REPORT:** Fire Official Cornforth submitted an official report (please see attached)

**FIRE DISTRICT ADMINISTRATOR'S REPORT:** Fire District Business Administrator Jennifer Dawson submitted an official report (please see attached)

*Motion to accept all of the reports: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, All in Favor: 3 yes votes*

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**OPEN THE FLOOR TO THE PUBLIC:** Vice Chairman Warrington asked for a motion to open the floor to the public.

*Motion: Commissioner Wakeley, 2<sup>nd</sup> Commissioner Davis, All in Favor: 3 yes votes*

**CLOSE FLOOR TO THE PUBLIC:** Vice Chairman Warrington asked for a motion to close the floor to the public.

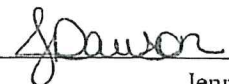
*Motion: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, All in Favor: 3 yes votes*

**ADJOURNEMENT:** Vice Chairman Warrington asked for a motion to adjourn the meeting.

*Motion: Commissioner Davis, 2<sup>nd</sup> Commissioner Wakeley, All in Favor: 3 yes votes*

The meeting was adjourned at 7:40 pm.

  
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Kenneth Davis  
Commission Secretary

  
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Jennifer Dawson  
Fire District Business Administrator